

**LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN**
**Safeguarding Children is everybody's responsibility**

| <b>SERVICE DETAILS</b>   |  |   |
|--|--|---|
| Name of the Service:   | Newbury Manor School   |   |
| Name of Service Manager:   | Paul Gorham Head Teacher   |   |
| Safeguarding/Protection Lead: (Designated Safeguarding Lead in education settings)   | Name:<br>Phone:<br>Email:  | Kimberley Clarke<br>07354903759<br><a href="mailto:Kimberleyclarke@aspriscs.co.uk">Kimberleyclarke@aspriscs.co.uk</a> |
| Regional Safeguarding Lead   | Name:<br>Phone:<br>Email:  | Rebecca McArthur<br>07825 363815<br><a href="mailto:RebeccaMcArthur@Aspris.com">RebeccaMcArthur@Aspris.com</a>        |
| Aspris Executive Safeguarding Lead:<br>(Also CSE lead for the Group)   | Katie Dorrian Director of Quality and Governance<br>07518295368<br><a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>  |   |
| PREVENT lead for Aspris:   | Jenny Mason, Safeguarding Lead<br><a href="mailto:jennymasson@aspris.com">jennymasson@aspris.com</a>   |   |
| Local Authority PREVENT Lead:  | To report a concern: Police Prevent Team<br>Phone 01278 647466 <a href="mailto:channelsw@avonandsomerset.pnn.police.uk">channelsw@avonandsomerset.pnn.police.uk</a><br>For advice, support and training enquiries:<br>Public Health Specialist – Community Safety, Lucy Macready<br><a href="mailto:prevent@somerset.gov.uk">prevent@somerset.gov.uk</a> Lucy Macready, Prevent Lead For safeguarding support and advice: Customer Contact 0300 123 2224 |   |
| <b>SAFEGUARDING PARTNERS DETAILS</b>   |  |   |
| Local authority that the service is located in:  | Somerset   |   |
| Local Safeguarding Children Partnership: (or regional equivalent)  | Somerset Safeguarding Children's Partnership<br>Children's Social Care 0300 123 2224 <a href="mailto:childrens@somerset.gov.uk">childrens@somerset.gov.uk</a>  |   |
| Contact details for the LADO:  | Name: Anthony Goble<br>Phone: 0300 123 2224<br>Email: <a href="mailto:childrens@somerset.gov.uk">childrens@somerset.gov.uk</a>   |   |
| Designated contact at Local Authority Safeguarding Children Team:  | Name: Julian Wooster<br>Phone: 0300 123 2224<br>Email: <a href="mailto:jwooster@somerset.gov.uk">jwooster@somerset.gov.uk</a>  |   |
| Designated contact at Police:  | Name: Mike Prior, Avon & Somerset Police or<br>Phone: Gary Maule PSCS 07889 359301<br>101  |   |
| Out of Hours contact at our Local Authority:   | Name: Emergency Duty Team<br>Phone: 01823 355975   |   |
| Contact for Local Authority training:  | Name: Kate Greenwood/Jane Weatherall<br>Phone: 01823 355975<br>Email: <a href="mailto:kgreenwood@somerset.gov.uk">kgreenwood@somerset.gov.uk</a><br><a href="mailto:jweatherall@somerset.gov.uk">jweatherall@somerset.gov.uk</a>   |   |
| Designated contact at Clinical Commissioning Group:  | Name: Sandra Corry<br>Phone: 01935 384000<br>Email: <a href="mailto:Somccg.enquiries@nhs.net">Somccg.enquiries@nhs.net</a>   |   |
| <b>INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES</b>  |  |   |
| Where is the policy <b>AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales and AOP06A Safeguarding Children in Residential Care</b> located: | Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06B  |   |
| Where is the <b>Local Area Safeguarding Information</b> located? (Procedures, Handbook etc.)   | On the shared area and within the main policy folder<br><a href="http://sscb.safeguardingsomerset.org.uk/about-us/">http://sscb.safeguardingsomerset.org.uk/about-us/</a>  |   |
| <b>ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:</b>  |  |   |

You should ensure the immediate safety of all individuals. You should notify:

**Kimberley Clarke (DSL), Kevin McKain, Nina Clayton (DDSLs)**

You should complete an electronic Incident Report (Electronic Reporting System) – MIS Engage

You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here: Newbury Manor School OneDrive – Safeguarding folder

Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed:

<http://sscb/safeguardingsomerset.org.uk/makingareferral>

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead