

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

Safeguarding Children is everybody's responsibility

SERVICE DETAILS		
Name of the Service:	North Hill House School	
Name of Service Manager:	Michael Pearce, Head Teacher	
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name:	Carly Brown
	Phone:	07747757857
	Email:	carlybrown@aspriscs.co.uk
Regional Safeguarding Lead	Name:	Rebecca McArthur
	Email:	RebeccaMcArthur@Aspriscs.co.uk
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Director of Governance and Quality KatieDorrian@aspris.com	
PREVENT lead for Aspris:	Katie Dorrian, Director of Governance and Quality 07518295368 KatieDorrian@aspris.com	
Local Authority PREVENT Lead:	<p>To report a concern: Police Prevent Team Phone 01278 647466 – Monday to Friday, 8am to 4pm. For out of hours advice, phone 101 Email PreventSW@avonandsomerset.police.uk</p> <p>Local Authority Prevent Lead, Lucy Macready Email prevent@somerset.gov.uk Note your email: For Lucy Macready, Prevent Lead</p> <p>For safeguarding support and advice: Customer Contact Phone 0300 123 2224 – Monday to Friday, 8.30am to 5.30pm</p> <p>All other Prevent questions Email Prevent@somerset.gov.uk</p>	
SAFEGUARDING PARTNERS DETAILS		
Local authority that the service is located in:	Somerset	
Local Safeguarding Children Partnership: (or regional equivalent)	Somerset Safeguarding children’s partnership Children’s Social Care on 0300 123 2224 Email: childrens@somerset.gov.uk Website: Somerset Safeguarding Children Partnership	
Contact details for the LADO:	Name:	Anthony Goble
	Phone:	0300 123 2224
	Email:	sdinputters@somerset.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name:	Katherine Hollinghurst, Education Safeguarding Lead
	Phone:	01823 355272
	Email:	Educationsafeguardinglead@somerset.gov.uk
Designated contact at Police:	Name:	Mike Prior, Avon and Somerset Police or (Gary Maule PCSO)
	Phone:	101
Out of Hours contact at our Local Authority:	Name:	Children’s Social Care
	Phone:	0300 123 2224
	Email:	childrens@somerset.gov.uk
Contact for Local Authority training:	Name:	SSCP
	Phone:	01823 355975
	Email:	SSCPTraining@somerset.gov.uk
Designated contact at Clinical Commissioning Group:	Name:	N/A
	Phone:	01935 384000
	Email:	somicb.enquiries@nhs.net

INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES

Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales, AOP06.1 Child Protection Scotland and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06.1 or AOP06B (9) Policies and forms - Aspris Hub
Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	LOCAL PROCEDURES - OneDrive

ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:

You should ensure the immediate safety of all individuals.

You should notify:

(List the people that colleagues should notify, and who to notify if the Safeguarding Lead, or Service Manager are not available)

Carly Brown (DSL), Michael Pearce (DDSL), Leigh Murray (DDSL), Lisa Conley (DDSL), Adam Smith (DDSL), Sam Carey (DDSL) or Matt Davis (DDSL).

You should complete an electronic Incident Report (Electronic Reporting System)

(If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here)

All safeguarding concerns must be recorded on CPOMs.

You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here:

(insert the procedure or flowchart here, include any different processes for CSE if applicable)

1. Any allegation has been made against a colleague this should be reported to DSL, Carly Brown and Michael Pearce. The only exception to this is if the allegation is against the DSL or site lead in which case the allegation should be reported to Rebecca McArthur.
2. If a child has made an allegation against a colleague, you should follow step 1. You can also complete an electronic incident report on MIS Engage, clicking the allegations category. Brief information to be added in this report only. The DSL will then create a confidential safeguarding log whereby further information will be recorded.
3. If you are unable to contact Carly Brown, DSL, you should contact Michael Pearce, or another DDSL. You can also use the Whistleblowing procedure (see notice boards).
4. For advice, you can contact the Multi-Agency Safeguarding Hub on 0300 123 2224 or childrens@somerset.gov.uk

Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed:

(insert instructions for referral here, if no locally approved forms, use AOP: Form 17)

Refer to individual local authority websites.

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or:

Michael Pearce, Head Teacher – 01373 466222.