

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

Safeguarding Children is everybody's responsibility

SERVICE DETAILS	
Name of the Service:	Strathmore College
Name of Service Manager:	Danielle Samuel
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name: Lucy Brundrett-Lovatt Phone: 07725241334 Email: LucyBrundrett-Lovatt@aspriscs.co.uk
Regional Safeguarding Lead	Name: Scott Preston Email: Scottpreston@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Director of Governance and Quality KatieDorrian@aspris.com
PREVENT lead for Aspris:	Katie Dorrian, Director of Governance and Quality 07518295368 KatieDorrian@aspris.com
Local Authority PREVENT Lead:	Shahzad Tahir (Stoke) Prevent@Staffordshire.police.uk
SAFEGUARDING PARTNERS DETAILS	
Local authority that the service is located in:	Stoke on Trent
Local Safeguarding Children Partnership: (or regional equivalent)	Stoke-on-Trent City Council's Children's Advice and Duty Service (CHaD)
Contact details for the LADO:	Name: Integrated Front Door service. Phone: 01782 235100
Designated contact at Local Authority Safeguarding Children Team:	Name: Samantha Plews Phone: samantha.plews@stoke.gov.uk
Designated contact at Police:	Name: Stephen Sherratt / Scott Woodwar Email: Stephen.Sherratt@staffordshire.police Email: scott.woodward@staffordshire.police.uk
Out of Hours contact at our Local Authority:	Name: Emergency Duty Team Phone: 01782 234234
Contact for Local Authority training:	Name: Samantha Plews Email: samantha.plews@stoke.gov.uk
Designated contact at Clinical Commissioning Group:	Name: Staffordshire & Stoke Integrated Care System Phone: Stoke - 01782 235100 / Staffs- 0300 111 8007 Email: safeguardingchildren@staffsstoke.icb.nhs.uk
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES	
Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales, AOP06.1 Child Protection Scotland and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06.1 or AOP06B
Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	Unit 7 and Unit 18 notice boards
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify: (<i>List the people that colleagues should notify, and who to notify if the Safeguarding Lead, or Service Manager are not available</i>) Lucy Brundrett-Lovatt Danielle Samuel Deborah Berrisford</p> <p>You should complete an electronic Incident Report (Electronic Reporting System) (<i>If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here</i>) Incident Form V2 – Engage MIS</p> <p>You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here: (<i>insert the procedure or flowchart here, include any different processes for CSE if applicable</i>) About us – Safeguarding</p> <p>Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed: (<i>insert instructions for referral here, if no locally approved forms, use AOP: Form 17</i>) Use AOP; Form 17</p> <p>If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead</p>	