

Local Procedure Title	Provider Access Policy Statement
Site	Tor View School
Local Procedure date	March 2023 (draft)
Local Procedure review date	May 2026
Local Procedure Author(s)	Lydia Gannon
Local Procedure Ratification	SLT

Tor View School: Provider Access Policy Statement

(To include The Department of Education, July 2021: “Baker Clause” and the Provider Access Legislation, January 2023)

Ownership: Aspris Children’s Services

Date updated: May 2026

Introduction:

This policy statement sets out the school’s arrangements for managing the access of providers to the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

Entitlement:

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Rationale:

High quality careers education and guidance in school or college is critical to young people’s futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps pupils to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Commitment:

Tor View School is committed to ensuring there is an opportunity for a range of education and training providers to access pupils, for the purpose of informing them about approved technical education qualifications and apprenticeships. **Tor View School** is fully aware of the responsibility to set pupils on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Tor View School endeavours to ensure that all pupils are aware of all routes to higher skills and can access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting pupils to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

Aims:

The **Tor View School** policy for Access to other education and training providers has the following aims, for all pupils where this is appropriate:

To develop the knowledge and awareness of our pupils of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of pupils becoming NEET (Young people not in education, employment, or training).

Student Entitlement:

Tor View School fully supports the statutory requirement for pupils to have direct access to other providers of further education training, technical training, and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. Assemblies in National Apprenticeship Week (NAW) and National Careers Week will be used and online opportunities for pupils to meet employers will take place. Additional opportunity to access in addition to providers attending careers events at school such as below following the making it meaningful guidance.

<https://resources.careersandenterprise.co.uk/resources/making-it-meaningful-benchmark-7>

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils and meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils such as the below during NAW 2023.

Pupil needs and capacity play a key role in determining whether these opportunities are provided for a group or individual. Enabling effective communication and opportunities to experience career activities are vital, though will not supersede the schools judgment on determining what an appropriate encounter will look like for the pupil or young person.

Industries covered:

Technology (Ubisoft / Sony / PWC / Rolls Royce / Jaguar Land Rover / Lloyds Bank)

Banking & Finance (AON / BDO / Lloyds Bank / UBS)

Defence & Security (MI5 / MI6 / GCHQ)

Environmental & Sustainability (Nestle / CIWEM / WSP / Anthesis)

Public Services (NHS England / NSAR / Wates)

Recordings of these are also available on the website.

[Industry Insights - Your Game Plan](#)

Supporting information on National Apprenticeship “Skills for Life” Week:

Information provided on Traineeships / Supported internships / Apprenticeships by the following:

Amazing Apprenticeships <https://amazingapprenticeships.com/think-apprenticeships-films/>

Interactive careers sessions (Gatsby Benchmarks 5 & 6)

Opportunities for access:

The school offers the provider encounters required by law (marked in bold text) and several additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers (where we agree this is required and appropriate). Please speak to our Careers Leader to identify the most suitable opportunity for you.

Overview plan of career events

Pathway	Autumn Term	Spring Term	Summer Term
Pre-formal	Encountering different job roles in school and local community. Meeting employees in familiar environments. Experience role play opportunities in school. Job roles relating to theme topics, if suitable and relevant.	Encountering different job roles in school and local community. Meeting employees in familiar environments. Experience role play opportunities in school. Job roles relating to theme topics, if suitable and relevant.	Encountering different job roles in school and local community. Meeting employees in familiar environments. Experience role play opportunities in school. Job roles relating to theme topics, if suitable and relevant.
In-formal and semiformal	<p>Internal work experience encounters, where suitable.</p> <p>Hot seat – question a character (staff or parents with job experience, in ‘hot seat’ to answer questions about job role.</p> <p>Post 18 fair for a variety of HE providers including local Further Education colleges (as appropriate)</p>	<p>Internal work experience encounters, where suitable.</p> <p>Hot seat – question a character (staff or parents with job experience, in ‘hot seat’ to answer questions about job role.</p> <p>National Apprenticeship Week -Post 16 provider open evenings.</p> <p>Post 16 apprenticeships assembly. (Assembly)</p>	<p>Internal work experience encounters, where suitable.</p> <p>Hot seat – question a character (staff or parents with job experience, in ‘hot seat’ to answer questions about job role.</p> <p>Legislation requires encounters to take place by <u>28 February if in year 9.</u></p>
Formal	<p>Internal work experience encounters, where suitable.</p> <p>Hot seat – question a character (staff or parents with job experience, in ‘hot seat’ to answer questions about job role.</p> <p>Life Skills – work experience preparation sessions.</p> <p>Meeting with Careers Advisor.</p> <p>Post 16 technical education options assembly with General Further Education College.</p> <p>Post 18 assembly – with (as appropriate) supported internship, traineeship and foundation/higher/degree apprenticeship providers.</p>	<p>Technical/vocational tasters at local college/s, training providers.</p> <p>National Apprenticeship Week</p> <p>Internal career meetings with staff, parents and pupils</p> <p>National Apprenticeship Week -Post 16 provider open evenings. Post 16 apprenticeships assembly. (Big Assembly)</p>	<p>Technical/vocational tasters at local college/s, training providers.</p> <p>Work experience week.</p>

Development:

This policy has been developed and is reviewed annually by the Careers Leader, Lydia Gannon and Line Manager; Head Teacher Nicola Cutler based on current good practice guidelines by the Department for Education. This has been supported and developed in a working partnership with the Careers Lead at Newbury Manor School (Aspris), in Somerset.

Links with other policies:

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

Equality and Diversity:

Access to other providers is available and promoted to allow all pupils to access information about other providers of further education and apprenticeships. The **Tor View School** is committed to encouraging all pupils to make decisions about their future based on impartial information.

Requests for access:

Requests for access should be directed to **Lydia Gannon**, Careers Leader. **Lydia Gannon** may be contacted by telephone or email:

Lydiagannon@aspriscs.co.uk Tel: 01822 618515

Grounds for granting requests for access:

Access will be given for providers to attend during school assemblies, timetabled Careers or Life lessons, and Careers or Raising Aspirations events that The **Tor View School** is arranging. Pupils may also travel to visit another provider as part of the trip to be organised in partnership with **Aspris Children's Services**.

Details of premises or facilities to be provided to a person who is given access:

The **Tor View School** will provide an appropriate room or dining room to be agreed. Rooms can have computers, projectors and screens provided on request. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

Live/Virtual encounters:

The **Tor View School** will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

Parents and Carers:

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

Management:

The Careers Leader coordinates all provider requests and is responsible to his/her senior management line manager.

Complaints Procedure:

Any complaints about this policy should be raised to **Nicole Statton** Deputy Headteacher email: ***nicolestatton@aspriscs.co.uk***

Nicole Statton will raise the complaint to **Nicola Cutler**, Head Teacher of Tor View School.

Monitoring review and evaluation:

The Policy is monitored and evaluated annually via the Executive Leadership Team.

Policy Coordinator: Lydia Gannon

Policy Reviewed: May 26