

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

Safeguarding Children is everybody's responsibility

SERVICE DETAILS		
Name of the Service:	Unsted Park School	
Name of Service Manager:	Shane Kenny	
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name:	Jamie Dowsett
	Phone:	07955 248993
	Email:	Jamiedowsett@aspriscs.co.uk
Regional Safeguarding Lead	Name:	Maldwyn Fjord-Roberts
	Email:	Maldwynfjord-roberts@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Director of Governance and Quality KatieDorrian@aspris.com	
PREVENT lead for Aspris:	Katie Dorrian, Director of Governance and Quality 07518295368 KatieDorrian@aspris.com	
Local Authority PREVENT Lead:	Surrey Police – Call 101	
SAFEGUARDING PARTNERS DETAILS		
Local authority that the service is located in:	Surrey County Council	
Local Safeguarding Children Partnership: (or regional equivalent)	Surrey County Council CSPA 03004709100 cspa@surreycc.gov.uk	
Contact details for the LADO:	Name:	Local Authority Designated Officer
	Phone:	0300 123 1650
	Email:	lado@surreycc.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name:	Surrey County Council CSPA Team
	Phone:	0300 470 100
	Email:	cspa@surreycc.gov.uk
Designated contact at Police:	Name:	Various Shift Workers
	Phone:	Call 999 or 101
	Email:	
Out of Hours contact at our Local Authority:	Name:	Emergency Duty Team
	Phone:	01483 517898
	Email:	Edt.ssd@surreycc.gov.uk
Contact for Local Authority training:	Name:	SSCP Team
	Phone:	
	Email:	partnership.team@surreycc.gov.uk
Designated contact at Clinical Commissioning Group:	Name:	
	Phone:	
	Email:	
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES		
Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales, AOP06.1 Child Protection Scotland and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06.1 or AOP06B	
Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	Headteachers Office	
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:		
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify:</p> <p><i>(List the people that colleagues should notify, and who to notify if the Safeguarding Lead, or Service Manager are not available)</i></p> <p><i>Jamie Dowsett, Shane Kenny, Joan Tobin, Alison Hayes, Vicki Horton, Jaimie Aspinall, Julie Skeats, Amanda Brandon, Toni Reina, Iain Chadwick</i></p> <p>You should complete an electronic Incident Report (Electronic Reporting System)</p> <p><i>(If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here)</i></p> <p>You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here:</p> <p><i>(insert the procedure or flowchart here, include any different processes for CSE if applicable)</i></p> <p><i>" OneDrive - Aspris Children's Services\Shared\0-Health and Safety\Health and safety inc RA\Policies and Procedures\4. Education Policies 24\Safeguarding Local Procedure 24.25.pdf"</i></p> <p>Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed:</p> <p><i>(insert instructions for referral here, if no locally approved forms, use AOP: Form 17)</i></p> <p>If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead</p>		

